



भाकृअनुप-राष्ट्रीय पशुरोग जानपदिक एवं सूचना विज्ञान संस्थान
ICAR-National Institute of Veterinary Epidemiology and Disease Informatics

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F. No. 2-138/Estt./NIVEDI/2019-20/2519

December 2, 2022

OFFICE ORDER

In supersession of the orders issued earlier in this regard, the competent authority is ordered the following working arrangement for smooth functioning of the system with immediate effect and until further orders.

Name of the officer	Duties assigned	Duties & Responsibilities
Dr. Sathish Gowda Scientist	In-Charge Committee Room. He will be assisted by the following Young Professional-I: 1. Ms. Arpita K. N & 2. Ms. Sushmitha Dey	The committee room as well as the display unit or any other devices, accessories, other assets in the committee room will be under the control of In-Charge Committee room.
Dr. Chethan Kumar H. B Scientist	In-Charge Auditorium at Farmers' hostel He will be assisted by the following Staff 1. Ms. Arpita K. N & 2. Chadrashekar	The Auditorium at Farmers' Hostel including the display unit, any other devices, accessories, other assets will be under the control of In-Charge Auditorium.
Dr. Yogesharadhya, ACTO	Public Relation Officer & In-charge Photography / Videography He will be assisted by the following Young Professional-I: 1. Ms. Rochana S. R & 2. Ms. Sushmitha Dey	He is responsible for photography / Videography and Media coverage including social media activities.
Shri P. Muraleedharan Administrative Officer	In-Charge, Bio-Metric Attendance system He will be assisted by Smt. Sridevi G. C., UDC	The bio-metric attendance system will be under the control of Administrative Officer. He will be responsible for proper maintenance and monitoring of the device with the assistance of the Smt. Sridevi G. C. UDC

This is issued with the approval of the Director.


(Administrative Officer)

Distribution: To all the officers concerned. (This order may be downloaded as per the need as it is not being distributed separately)